



## 2025 Annual General Meeting (AGM) Minutes

### 1. Opening of the Meeting

Date: May 21, 2025

Time: 7:00 pm

Location: YMCA Remington, Quarry Park

Chairperson: Robb Myroon

Secretary: Chandy Megaw

### 2. Attendance

#### - Members Present:

- Robb Myroon
- Chandy Megaw
- Heather Davis
- Mac Cornez (arrived 7:50 pm)
- Matt Hayhurst
- Hilary Smashnuk

#### - Members Absent:

- None

- Quorum (20 full members): Yes, approximately 30 members in attendance, Meeting officially called to order at 7:03 pm.

### 3. Approval of Agenda

- Motion to approve agenda: Yes
- Proposed by: Heather Davis
- Seconded by: Hilary Smashnuk
- **All in favor: Approved**

### 4. Approval of Previous Meeting Minutes

- Review of minutes from: May 8, 2024
- Motion to approve minutes: Yes
- Proposed by: Chandy Megaw
- Seconded by: Hilary Smashnuk
- **All in favour: Declined.** Membership opted to table motion since last year's minutes were not sent out to membership or posted on DQCA website prior to meeting.

### 5. Reports

#### A. **Treasurer's Report:** Summary of 2024 financials:

- Robb gave an overview of the DQCA financial position including an explanation of the various accounts (restricted and non-restricted).



DouglasQuarry CA for December 31, 2024			
	Budget	Actual	Budget 2025
Memberships	\$ 10,000	\$ 9,335	\$ 9,500
Soccer	\$ 20,000	\$ 14,190	\$ 14,000
Community Support	\$ 2,500	\$ 2,519	\$ 2,500
Casino Revenue	\$ -	\$ -	\$ 75,000
<b>Total Income</b>	<b>\$ 32,500</b>	<b>\$ 26,044</b>	<b>\$ 101,000</b>
Admin	\$ 2,500	\$ 3,859	\$ 4,000
Website	\$ 1,600	\$ 424	\$ 1,500
Events	\$ -	\$ 6,195	\$ 6,200
Prof Services/Insurance	\$ 12,600	\$ 8,691	\$ 10,100
Repairs/Maintenance	\$ 4,450	\$ 5,009	\$ 4,350
Utilities	\$ 8,000	\$ 5,969	\$ 6,000
Soccer Expenses	\$ 18,000	\$ 13,110	\$ 14,000
Capital Projects		\$ 44,484	\$ 541
<b>Total Expenses</b>	<b>\$ 47,150</b>	<b>\$ 87,741</b>	<b>\$ 46,691</b>
<b>Net Gain/Loss</b>	<b>-\$ 14,650</b>	<b>-\$ 61,698</b>	<b>\$ 54,309</b>
<b>General Account</b>		<b>\$ 87,454</b>	
<b>Casino Account</b>		<b>\$ 66,524</b>	

**Motion 1:** To accept the financial statements for the DouglasQuarry Community Association for the fiscal year ending December 2024 as presented by the Board: Yes

- Proposed by: Robb Myroon
- Seconded by: Matt Hayhurst
- **All in favour: Approved**
- Robb to post accrual based statements on the DQCA website after the meeting.

**Motion 2:** The DouglasQuarry Community Association appoints an auditor engaged through the Federation of Calgary Communities for the fiscal year ending December 2025: Yes

- Proposed by: Robb Myroon
- Seconded by: Chandy Megaw
- **All in favour: Approved**



## **B. 2024 Year in Review:**

- Board and volunteer recruitment and retention remain challenging, with several new members leaving within a year of joining.
- **Outdoor rinks:**
  - o The 2024/2025 season was difficult due to weather and limited volunteers.
  - o Douglas Glen Rink Upgrades – a new drainage system, chain link fence repairs, and a fire pit addition.
  - o New Tractor for Douglas Glen Rink.
  - o Rink Shack Security Upgrade for Douglas Dale – new locks were installed and a modern security system for better safety and protection.
  - o Huge thank you to our dedicated volunteers for their hard work maintaining the ice and facilities for the community! Douglasdale: Jim McCallum, Paul Briske, Douglas Glen: Jason Bessey, Layne Belvoir, Sean MacDonald.
- **Timbits Soccer league** successful season (April - June 2024).
  - o Thank you to our volunteer League Managers: Gwenny, Robb, and Mac
  - o Timbits 2025 season underway.
- **DouglasQuarry Community Garden** experienced a strong year.
  - o Thank you to the Garden Chair: Hilary Smashnuk
  - o New garden benches were purchased - more places to sit, relax and enjoy the outdoors!
- **Fundraising Casino** January 2025
  - o Two-day fundraising casino event, with proceeds to be confirmed.
  - o Thank you to Secretary Chandy Megaw for organizing!
  - o It takes roughly 40 volunteers to work a casino, this is our single largest initiative for the community and our dedicated volunteers make this happen!
  - o Money raised from casino events is used for capital projects in the community.
  - o Next casino in 2026, date to be determined.
- **Additional 2024 Highlights:**
  - o Food Truck Events – we had two food truck events, both had great turnout, delicious eats, and was a fun way to connect with neighbors!
  - o Douglas Glen Rink Christmas Lights – Added festive cheer to the neighborhood.
  - o Traffic Study in Douglas Glen – Initiated to evaluate and potentially reduce local speed limits for a safer community.
  - o Douglas Glen Playground Survey – Gathered valuable input from residents to plan future upgrades.
  - o Tree Trimming Along Pathways – Keeping our green spaces safe, tidy, and enjoyable for everyone.
  - o Updated our Benefits Partners list, available on the DQCA website.

## **C. 2025 Objectives**

- Recruitment of new Board Directors (BOD) and membership.
  - o Full BOD allows for more capacity and effectiveness.
  - o Recruit volunteers for specific events or areas of interest, e.g. rinks.



- More members + more funds = greater positive impact.
- DQCA By-law Update.
- Prioritize lifecycle repairs to community amenities: Douglasdale Gazebo, DouglasDale Garden, Community Rinks.
- Update DQCA Business Plan.
- Timbits Soccer:
  - Explore ways to increase registration for the 2026 season.
  - Expand the season beyond spring.
- Enhance community engagement:
  - More food truck events.
  - Social media posts.
  - DQCA Marketing materials: event signage.
  - Membership surveys.
  - Suggestions from our Members are welcome.
- Infrastructure:
  - Douglasdale Gazebo identified as needing priority attention in the upcoming maintenance cycle (repair or removal).
  - Capital spends towards both outdoor rinks.
  - Douglas Glen Rink repairs to existing building (roof is leaking).
- Expand membership base:
  - Membership continues to stall around 400 members. Around 50% of members are brought in via Timbits soccer
  - Install DQCA signs at hockey rinks to increase brand recognition.
  - More volunteers = more community impact = more memberships.

## 6. Elections

Positions up for election: President, Vice President, Treasurer, Secretary

- Nominees: Chandy, Robb
- Election process and results:
  - Chandy Megaw moves to nominate **Robb Myroon** for the position of **Treasurer** for the DouglasQuarry Community Association. No other nominations are made. **All in favour: Approved.**
  - Robb Myroon moves to nominate **Chandy Megaw** for re-election to the position of Secretary for the DouglasQuarry Community Association. No other nominations are made. **All in favour: Approved.**
  - No members came forward for nomination for the positions of President or Vice President. Request was made from membership to post role descriptions for consideration. Formal election to roles will happen at 2026 AGM but interested members can apply for Acting President and Vice President roles.



## 8. Other Business

Open floor to members, question and answer summary:

### 1. Who is responsible for maintenance and management in each of the communities (Douglasdale, Douglasglen, Quarry Park)?

- The DouglasQuarry Community Association (DQCA) serves the communities of Douglasdale Estates, DouglasGlen and Quarry Park. DQCA programs include working without City Councillors regarding City of Calgary concerns, working with Community Resource Officer regarding safety issues, community engagement opportunities, identifying available funding and grants, and providing enhanced landscape maintenance (ELM) services for Douglas Glen. The ELM program includes services such as more frequent and comprehensive grass mowing and trimming, flower planting and maintenance, frequent tree and shrub bed maintenance, comprehensive spring and fall cleanups, and other services determined by the community.

As an organization the DQCA has internal partners that operationally function as separate groups but fall under the mandate and oversight of the DQCA board. These community groups include:

- o Douglasdale Community Garden
  - o Douglasdale Maintenance Association
  - o Timbits Soccer Association
- The Douglasdale Maintenance Association (DMA) provides volunteer management of the Enhanced Levy Tax Program for Douglasdale Estates. This program includes flower planting and maintenance, turf and boulevard maintenance and watering.
- The Quarry Park maintenance program is managed by an HOA.

### 2. Who maintains the Douglasdale lights?

- The holiday lights were discontinued 10 years ago due to theft issues; the DMA instead decided to invest money in year-round lights at Douglasdale gates which helps keep the area safe.
- The Douglas Glen holiday lights were piloted from November to December 2024. Applications for grant money will be explored to continue the lights in 2025. Consensus from members that the holiday lights were a welcome addition to the community.

### 3. What can be done about dandelions and weeds in public spaces in our communities?

- We acknowledge that the dandelions and weeds are bad this year, and last. Explosive Landscaping is regularly mowed. Much of the dandelions are missed due to mower blades settings. They must be set higher to avoid tree stumps and



sprinklers. Unfortunately, this does not adequately remove the tops of the dandelions when they mow.

- The City of Calgary does not consider dandelions a weed and therefore does not spray for them.
- The DQCA is in contact with Parks to see if they can approve weed treatment this year or next.

4. **A Member asked why the DQCA board did not formally contact the City of Calgary regarding opposition to the residential rezoning in the community.** This was brought up as an issue at last year's AGM.

- The DQCA will remain neutral on city or political issues not directly impacting association operations. This approach ensures inclusivity, maintains focus on core responsibilities, and avoids division among residents.

5. **Did the DQCA follow up on last year's AGM request to investigate adding an outdoor pickleball court in our communities?**

- The DQCA board obtained quotes to fit the Douglasdale ice rink to an outdoor pickleball court in summer. The quote was very high, and the liner required to protect the rink surface only had a lifespan of 2 years. The decision was made last fall 2024 not to pursue the pickleball courts due to insufficient budget.
- The City of Calgary guidelines detail that outdoor pickleball courts 80 metres away from houses. Currently there is no approved space in Douglasdale or Douglas Glen to build a new pickleball court.

6. **Why were there so many more people at last year's AGM?**

- On May 8, 2024, there was an ELM mailout to the Douglas Glen Community and membership vote.

7. **Who is responsible for fence maintenance and replacement,** some of the fences in Douglasdale alley ways are collapsing, and branches growing into the alleys.

- Fence and tree maintenance located on an owners property is the homeowners' responsibility.
- Additionally, in Douglas Glen it is the homeowners' responsibility to maintain the fence and trees facing 24<sup>th</sup> Street, including the areas around the entrance to Douglas Glen that were originally built by the community developers.

8. **Why are the City of Calgary and CPS representatives not at this AGM?**

The DQCA board does have regular contact with our City of Calgary representatives.

- o Lisa Pichurski, CoC Neighbourhood Partnership Coordinator attends the DQCA regular board meetings. She was on vacation on the date of the AGM and unable to attend..



- Sonja Sahlen, EA Ward 11 Liaison attends the DQCA board meetings by special request.
- CRO Cst. Arysbayeva will attend future DQCA meetings.
- Katie Thorpe, City of Calgary Parks & Open Spaces Strategist attends the DQCA board meetings by special request.

**9. Have we analyzed why there is so much board turnover?**

- Board members left in 2024 for different reasons: family, capacity, value alignment.
- Robb Myroon attended a Federation of Calgary training session a while back. There are generally two volunteer recruitment buckets that boards fall under: 1) not enough members and no momentum, or 2) lots of members and lots of momentum.

**10. Is the DQCA meeting all the demographics (age groups) needs in our community?**

- The DQCA plans on launching more surveys in future to ensure we are engaging with community and meeting needs.

**11. Has the DQCA explored joining another community?**

- The DQCA is open to partnering with other community associations. Will work on collaborating with the DMA more in 2025.
- The DQCA collaborated a little bit with Riverbend last year, helping with ice rink volunteer staffing and sharing social media posts.

## 9. Adjournment

- Time of adjournment: 8:39 pm

## Certification

- These minutes were prepared by: Chandy Megaw
- Date: May 21, 2025
- Approved by: Robb Myroon
- Date: May 25, 2025