



**DQCA Special Meeting**

Date:	Wednesday, March 4, 2026	In person meeting with option to join via video link.
Board Attendees:	Hilary Smashnuk Vanessa Jollimore Chandy Megaw	Robb Myroon Carl Sharein
	Matt Hayhurst Matt Chaisson	Daniela Galindo Christina van Sluys
Absent:	Stuart Rose	
Absent without Notice:	Leslie Mann	
Location:	First Alliance Church 12345 49 St SE	

1. Call Meeting to Order at 7:18 pm
2. Verify Quorum (20 members present): verified 21 members present.
3. Adoption of Agenda: **Motion to adopt the agenda by Jason D, seconded by Ruth. The motion was carried unanimously.**
4. Reports of Officers and Board Directors

**4.1. Shed Replacement Project**

The existing shed in Douglas Glen is in need of replacement and a new shed has been scoped with upgraded size, electrical capacity, construction features, and site improvements to better meet the organization’s operational needs.

The current status of the shed replacement project is as follows

- Three quotes have been obtained for the shed replacement project.
- An application has been submitted for CFEP grant funding for this project, with a funding decision expected between mid-June and mid-July
- The selected vendor will be authorized to apply for the required development permit, with construction anticipated to commence following permit approval and the project targeted for completion in or around September, subject to permitting and construction timelines.

The proposed new shed will include, at minimum:

- Increased size (approximately 14’ W x 24’ L);



- Upgraded electrical service (60A / 240V);
- Placement on a concrete pad with a ramp suitable for tractor access;
- A roll-up garage door and a steel man door;
- A metal roof;
- Relocation approximately 2 feet farther from the tennis court fence;
- An exhaust fan for moisture control; and
- Spray foam insulation.

#### **Questions from membership:**

1. How big is the new shed? [The new shed will be twice the size of the current shed at 12' x 24'.](#)
2. Will this use all of our funds? [The DQCA has applied for the CFEP funding stream to pay for the majority of the build. If the CFEP grant is not successful the DQCA has enough money in its reserve funds to pay for the build.](#)
3. When will the build start? [The build will start in May/June of 2026 and will take approximately 2 months to complete.](#)

**Motion to approve the Douglas Glen hockey rink construction by Alta Homes to a maximum of \$84,000. Motion to approve by Jason D., seconded by Matt C. The motion was carried unanimously.**

#### **4.2. DQCA By-Laws**

The DQCA By-Laws have been reviewed and updated and include the following notable changes:

- An update to the organization's name;
- Revisions to Board of Directors roles and responsibilities;
- Updates to Board of Directors titles;
- Removal of non-applicable or outdated clauses; and
- Clarification and expansion of how proxy votes may be received.

**Motion to approve and adopt the 2026 By-Laws as presented and authorize their registration and implementation in place of all prior registered and unregistered versions. Motion to approve by Hilary, seconded by Ruth. The motion was carried unanimously.**

5. Meeting Adjournment at 7:29 pm

